

General privacy information of the riha WeserGold Beverage Group, Germany, for business partners and other external persons

1) Introductory explanations

If you are not an employee of a company of the riha WeserGold beverage group and you are in contact with us for business reasons, have been or we intend to do so and we process your personal data in this context, in the following we provide the information required by data protection law in regard to that. If business partners or business relationships are mentioned below, this includes all groups of people mentioned at the beginning.

Please note that we keep separate data protection information available for certain data processing operations for reasons of clarity at www.riha.de/de/datenschutz. This applies, for example, to job applicants, visitors to our production facilities, our website or our fan pages in social networks or participants in video conferences organized by us.

2) For what purposes and on what legal basis do we process your data?

We process personal data having regard to the EU General Data Protection Regulation (GDPR), the German Federal Data Protection Act (*Bundesdatenschutzgesetz*, BDSG) and all other relevant laws.

In contact with our existing and potential business partners and their employees their personal data can be processed for the purposes and on the legal bases listed below:

- To perform precontractual measures, such as contract initiation and quotation preparation, and to fulfil the contract once a contract has been entered into (Article 6 (1) (b) GDPR). It may be necessary to process personal data in connection with the performance of the contract, e.g. for the following purposes: approval management, order processing, goods delivery, invoicing and invoice processing as well as customer and master data management. The specific purposes of the processing mainly relate to the service to be performed by you as our supplier and by us for you as our customer.
- To comply with legal obligations to which we are subject (Article 6 (1) (c) GDPR). These include e.g. stipulations under commercial and tax law. If our business relationship involves food or feedstuffs, an obligation to process your personal data may also arise under legislation governing food and feedstuffs, e.g. to satisfy statutory reporting obligations in the event of food safety issues.
- Your personal data may also be processed as part of a balancing of interests (Article 6 (1) (f) GDPR). In this case your data is processed for the purposes of the legitimate interests pursued by us or a third party, except where such interests are overridden by your interests and fundamental rights and freedoms. This may be the case for the following data-processing purposes, among others: customer acquisition and retention, safeguarding our supply of goods and services, compliance with quality standards, measures for steering and optimising business processes, controlling and auditing purposes, prevention and investigation of criminal offences, enforcement and defense of legal claims, credit checks with credit agencies, guaranteeing IT security and IT operation, measures for building and facilities safety, measures for safeguarding domiciliary rights (e.g. access controls).
- You may also have given us your consent for your personal data to be processed for certain purposes (Article 6 (1) (a) and Article 9 (2a) in conjunction with Article 7 GDPR).

3) Are you obliged to provide your personal data?

In the course of our business relationship you generally only need to provide the data that we need to establish, perform or terminate the business relationship or that we are required to collect by law. Without this data we would usually have to reject entering into the contract or executing the order or may not be able to perform an existing contract and may have to terminate it.

4) Who is your data passed to?

We are a group of companies. Some management functions are centralised at the group parent for organisational and economic reasons. Further, the manufacture of the products supplied by our company is spread across various sites and group companies. Some of your personal data may be exchanged between the European group companies if this is necessary for a contract with you to be performed or we have an overriding legitimate interest for internal administrative purposes on the basis of the reasons set out above. With the exception of our Swiss manufacturing plant, our group companies are all situated within the area of the European Economic Area (EEA) and thus fall within the scope of the European Data Protection Regulation (GDPR). An adequacy decision by the EU Commission is in place for Switzerland pursuant to Article 45 GDPR which certifies that an adequate level of data protection applies in Switzerland.

Data will only otherwise be transferred to third countries (countries outside the EEA) if this is necessary to perform a contract with you (e.g. deliveries to countries outside the EEA) or for the performance of precontractual measures at your request, if this is prescribed by law or if you have given us your consent to do so. We will inform you about the details separately to the extent required by law.

Your data may further be passed to the following external bodies:

external contractors and service providers that we deploy in performance our tasks and for contractual fulfilment such as logistics companies, tax advisers/auditors, certification companies in the context of quality audits, environmental monitoring agencies, payment and IT service providers, lenders, credit agencies, document and data destruction service providers.

Additionally, data may be passed to recipients to whom we are obliged by law to pass data (e.g. finance, customs, food-regulatory and criminal investigation authorities, courts).

Additionally, data may be passed to companies appointed by us for which you have given us your consent.

5) How long is the data stored for?

Your personal data will be stored until the purpose of the storage lapses and any subsequent retention obligations cease to apply. Statutory retention obligations arise for instance under the German Commercial Code (*Handelsgesetzbuch*, HGB) (section 257

HGB) and the German Tax Code (*Abgabenordnung*, AO) (section 147 AO). Accordingly, the statutory retention periods e.g. for commercial and business letters is six years, and the period for accounting records such as invoices is ten years. Retention periods may also exceed a period of ten years for external tax audits under section 193 AO. Storage duration may also be contingent on statutory limitation periods, which are usually three years under sections 195 ff. of the German Civil Code (*Bürgerliches Gesetzbuch*, BGB), but may also be up to 30 years in certain cases.

If your data is processed on the basis of your consent, the data will be deleted as soon as you withdraw your consent, unless we are required by law to continue storing the data or need the data to enforce or defend against legal claims.

6) Does automated decision-making or profiling take place in individual cases?

We do not deploy any decision-making processes that are based entirely on fully automated processing pursuant to Article 22 GDPR. This includes profiling. If we deploy these processes in individual cases, we will notify you separately, provided this is prescribed by law.

7) What rights do you have?

Under GDPR you have the following rights in connection with the processing of your personal data:

- You can use the above contact details to obtain information about the data concerning you that is stored (Article 15 GDPR).
- You can also request the correction or erasure of your data provided the conditions set out in GDPR apply (Article 16 and 17 GDPR).
- You have the right to request the restriction of the processing of your personal data (Article 18 GDPR).
- You may request the receipt of the data provided by you in a structured, commonly used and machine-readable format (Article 20 GDPR).
- You have the right to lodge a complaint with a supervisory authority regarding the processing of your personal data if you believe that the personal data concerning you is being processed in breach of GDPR (Art. 77 GDPR).

With the exception of Mecklenburger Bioobst GmbH & Co. KG, the competent supervisory authority for all companies set out under point 8) is the

Regional Data Protection Officer for Lower Saxony, Prinzenstraße 5, 30159 Hannover,
phone +49 (0) 511-120 4500, Fax +49 (0) 511-120 4599, email: poststelle@lfd.niedersachsen.de.

The competent supervisory authority for Mecklenburger Bioobst GmbH & Co. KG is the

Regional Data Protection Officer for Mecklenburg-Vorpommern, Werderstraße 74a, 19055 Schwerin,
phone: +49 (0) 385 59494 0, fax: +49 (0) 385 59494 58, email: info@datenschutz-mv.de.

- If the data processing takes place on the basis of consent given by you for this purpose, you may revoke this at any time (Article 7 (3) GDPR). Note that the revocation is only effective for the future. Any processing of data that took place before the revocation will not be affected by the revocation.
- You also have the following rights to object:

Rights to object under Article 21 GDPR

If we process your personal data for the purpose of a legitimate interest (see clause 3 above), you can object to this processing for reasons relating to your specific situation at any time and in any form.

You can also object to a processing of your personal data for the purpose of direct advertising at any time and in any form.

8) Who is responsible for data collection and who can you appeal to?

In all cases, the data controller responsible for the collection of your personal data is the riha WeserGold Beverages Group company registered in Germany listed below that has interacted with you in connection with the sale or purchase of goods or services or for other reasons and that has been named to you in the course of your interaction, e.g. on the phone, on the letterhead, in an email or on a business card:

- riha WeserGold Getränke GmbH & Co. KG
- Fructa Getränkeindustrie GmbH
- riha Anlagenverwaltungs GmbH & Co. KG
- Kraftwerksgesellschaft mbH
- Mecklenburger Bioobst GmbH & Co. KG.

Postal address, phone number and email address of the companies named under a) to d):

Behrenstr. 44-64, 31737 Rinteln, phone: +49 (0) 5751 404-0, email: info@riha-wesergold.de.

Contact details of Mecklenburger Bioobst GmbH & Co. KG:

Kogeler Str. 16, 19243 Wittendörp, phone: +49 (0) 38852 99-0, email: info@riha-wesergold.de.

If your personal data is processed by multiple companies of the riha WeserGold Beverages Group for common purposes and using common equipment, these act with joint responsibility. This may be done both in the course of our coordinated intra-group procurement, production and distribution processes as well as via our central invoicing and quality assurance systems. The Group companies have agreed with each other that data subjects affected by common data processing can assert their rights under point 7) above against riha WeserGold Getränke GmbH & Co. KG as the Group parent using the above contact details. All participating group companies will each notify the others of any rights you have asserted and provide each other with the necessary information.

We have appointed a data protection officer for riha WeserGold Getränke GmbH & Co. KG, who can be contacted at: riha WeserGold Getränke GmbH & Co. KG, Data Protection Officer, Behrenstr. 44-64, 31737 Rinteln or by email at datenschutz@riha-wesergold.de.